


REPORT TO BUDGET AND CORPORATE SCRUTINY MANAGEMENT

06 November 2019

Subject:	Revenues and Benefits Service Update
Director:	Executive Director – Resources – Darren Carter
Contribution towards Vision 2030:	
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DECISION RECOMMENDATIONS

That Budget and Corporate Scrutiny Management Board :

1. Review and comment upon the Revenues and Benefits Service update.

1 PURPOSE OF THE REPORT

- 1.1 To raise awareness across Board members of the work carried out by the Revenues and Benefits Service.
- 1.2 To update members of the Board on the annual timetable of reports to Cabinet that require a key decision.

2 IMPLICATIONS FOR SANDWELL'S VISION

- 2.1 The Revenues and Benefits Service is responsible for the collection of Council Tax and Business Rates which is the main source of funding for the Council.

3 BACKGROUND AND MAIN CONSIDERATIONS

- 3.1 The Revenues and Benefits Service produces a number of cabinet reports throughout the financial year. Several of these reports require decisions which will be used when setting the Council's budget.
- 3.2 Raising awareness of the work carried out by the Revenues and Benefits Service and the key decisions required from Cabinet will therefore help to strengthen the Council's budget scrutiny process.

4 THE CURRENT POSITION

- 4.1 The report does not require a decision and therefore, no position analysis is necessary.

5 CONSULTATION (CUSTOMERS AND OTHER STAKEHOLDERS)

- 5.1 Not required.

6 ALTERNATIVE OPTIONS

- 6.1 The report does not require a decision and therefore, alternative options do not need to be considered.

7 STRATEGIC RESOURCE IMPLICATIONS

- 7.1 There are no direct financial and resource implications arising from this report.

8 LEGAL AND GOVERNANCE CONSIDERATIONS

- 8.1 The Local Government Act 2003 places a requirement on local authorities to provide Members with regular financial monitoring.
- 8.2 Raising awareness of the Revenues and Benefits Service's role and responsibilities and key decisions required by Cabinet used to inform the Council's budget setting will enhance financial monitoring.

9 EQUALITY IMPACT ASSESSMENT

9.1 It was not necessary to undertake an Equality Impact Assessment.

10 DATA PROTECTION IMPACT ASSESSMENT

10.1 It was not necessary to undertake a Data Protection Impact Assessment. Data gathered during audit reviews is used and retained in accordance with current legislative requirements.

11 CRIME AND DISORDER AND RISK ASSESSMENT

11.1 There are no direct risk implications arising from this report.

12 SUSTAINABILITY OF PROPOSALS

12.1 There are no direct sustainability issues arising from this report.

13 HEALTH AND WELLBEING IMPLICATIONS (INCLUDING SOCIAL VALUE)

13.1 There are no direct health and wellbeing implications from this report.

14 IMPACT ON ANY COUNCIL MANAGED PROPERTY OR LAND

14.1 There is no direct impact on any council managed property or land from this report.

15 CONCLUSIONS AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS

15.1 The purpose of the report is to raise awareness of the work carried out by the Revenues and Benefits Service and to inform the Board of the annual timetable of Cabinet reports.

16 BACKGROUND PAPERS

16.1 None.

17 APPENDICES:

17.1 None.

Darren Carter, Executive Director – Resources